

	Authorized By:	Salt Lake County Library Board of Directors	
	Subject:	Salt Lake County Library Display Policy	
	Effective Date	Version #	Revision Date
	December 2022	1	

Policy Statement

Salt Lake County Library Services (the County Library) provides displays in the library to highlight the library’s collection and to direct patron attention to materials on current events or topics. Designated display space may include display tables, cases, and other areas throughout the library. Large-scale art and exhibit display protocols are addressed in the Cultural Arts and Exhibit Display Policy.

1.0 Selection of Displays

In deciding upon subject matter and materials to feature, library staff may use the following guidelines:

- Promotes library materials
- Community needs and interest
- Availability of display space
- Entertainment or lifelong learning opportunities
- Connection to other community or national programs, exhibitions, or events
- Relation to library collections, resources, exhibits, key events and programs

2.0 Community Partnerships or Co-sponsored Displays

Library staff may collaborate with other state or county agencies, educational institutions, or library partners to develop and present co-sponsored displays. Display partners and co-sponsors may supplement displays with related community-based resources.

3.0 Materials Display Subject Matter

3.1 Library staff shall strive to create displays that appeal to a range of ages, interests, and information needs. Staff shall make reasonable efforts to ensure that Material Displays include a wide spectrum of opinions and viewpoints. The County Library acknowledges that certain opinions, perspectives, or subject matters included within a Materials Display may include content that some patrons find controversial.

3.2 Opinions, perspectives, or subject matters included in a display by the County Library does not constitute an endorsement by Salt Lake County Library Services of the content of the display, or of the views expressed in materials on display.

3.3 Library staff may accept patron or partner proposals for display topics but topics and materials selection are at the discretion of the library staff, and ultimately, the Library Director.

4.0 Reconsideration

The County Library welcomes expressions of opinion from patrons concerning library exhibits and displays. If a patron desires to challenge the presentation of an opinion, perspective, or subject matter included in a Materials Display, the patron shall raise the issue with a library staff member. If, after expressing the concern with library staff, the patron desires to formalize their concern in writing, the patron may submit a Request for Reconsideration form, which can be obtained on the County Library’s website or at any County Library branch. Requests for review of library displays will be considered in the same manner as requests for reconsideration of materials, as outlined in the Request for Reconsideration Policy.